



St Mark's Church of England/Methodist Ecumenical VA Primary School

School Admission Arrangements : School Year 2010/2011

1. The schools admission arrangements are in conjunction with the North Somerset Co-ordinated Admission Scheme for admissions for 2010/11. When administering the admission arrangements, the school will follow, unless where stated otherwise below, the definitions, procedures and timescales included within the Co-ordinated Scheme. To see a copy of the scheme visit www.n-somerset.gov/admissions or contact the North Somerset School Admissions Team at the Town Hall, Walliscote Grove Road, Weston-super-Mare BS23 1UJ, Tel: 01275 884794, email: cyps.admissions@n-somerset.gov.uk
2. St Mark's Church of England/Methodist Ecumenical Primary School is a voluntary aided school. The Governing Body is the admissions authority for the school and as such determines and oversees the school's admission arrangements (following consultation).
3. It is the intention of the Governing Body to provide and develop Christian education in the Worle area. The oversubscription criteria will be reviewed annually, by the Governing Body, and published after consultation with other local admissions authorities including North Somerset LA.
4. The admission number for St Mark's VA Primary School is 60 and this is the number of places available in each year group.
5. **Over subscription Criteria for the 2010/2011 school year**

If the school is oversubscribed allocations for places will be made in accordance with the following criteria, given in order of priority:-

(a) Children in Care.

(b) Brothers and sisters of a pupil on the school roll at the time of admission who have a supporting letter from a Church, meeting either criteria in d, e or f in that priority order. **See point 11 for essential information required to fulfil church criteria.**

(c) Brothers and sisters of a pupil on the school roll at time of admission.

(d) Children who are or children whose parent(s)/primary carer(s) are a practising member of either St. Mark's Church, St. Mark's Road, Weston-super-Mare, St. Martin's Church, Church Road, Worle or Mead Vale Church, Mead Vale Community Centre, c/o 6 Gannet Road, Worle. **See point 11 for essential information**

required to fulfil church criteria.

(e) Children who are or children whose parent(s)/primary carer(s) are a practising member of an Anglican or Methodist Church (not included in criterion d). **See point 11 for essential information required to fulfil church criteria.**

(f) Children who are or children whose parent(s)/primary carer(s) are a practising member of a Christian Church which is a full member of Churches Together in Weston-super-Mare District and/or Churches Together in England. **See point 11 for essential information required to fulfil church criteria.**

(g) To try to avoid children from the same family (for example, twins/triplets) within the same intake year group, being offered places at different schools, children with a sibling within the same intake year group, where St Mark's VA Primary School is the school nearest to the home address, measured in a direct line between the address points of the child's home and the main entrance to the school indicated on the Authority's computerised system(s).

(h) Children living closest to the school. The distances will be measured in a direct line between the address points of the child's home and the main entrance of the school indicated on the Authority's computerised system(s). Where an applicant lives in a flat or multi home building the address point of the building will be used if it is not possible to determine the address point of the applicants flat/home.

(i) Priority within each criterion will be determined by applying criterion (h).

6. Where St. Mark's School is named in a child's Statement of Special Education Needs the Admission Authority is legally required to admit the child to the school. Such children will therefore be allocated places before the above criteria are applied.
7. St Mark's VA Primary School is mindful of the provisions of the Equality Act 2006, Sex Discrimination Act 1975, the Race Relations Act 1976 (as amended 2000) and the Disability Discrimination Acts 1995 and 2005, and the Human Rights Act 1998 when setting its policies to ensure all children are given equal opportunities to obtain a school place.

In applying these criteria:

8. For our admissions purposes a child is a sibling if they are a full or half brother or sister. A full brother or sister is defined who have the same biological or adoptive parents. A half brother or sister is defined as children who share only one biological or adoptive parent. For the first round applications a sibling must be attending the school at the time of admission and at the closing date.
9. In the event that a final place(s) cannot be allocated as it is impossible to further define a difference between applications (for example determining an allocation from persons of the same household such as children of multiple births or residing in the same household/building or other applications, where the distances are equal), priority will be given to those living closest to the school, measured by the shortest walking route from the address point of the pupil's home indicated on the Local Authority's Computerised System, to the nearest entrance to the school site.

If these distances are also equal, the final place(s) allocation will be determined by drawing lots.

10. A parent includes all those people, including carers, who have parental responsibility for a child as set out in the Children Act 1989.
11. For criteria b, d, e, f **it is essential that the wording on the reference form, at the end of this policy, is used by the Minister, Vicar, Priest or Church Leader of equivalent status if you are applying for a place at St Mark's whether it is a first, second or third place preference.** In order to fulfil the requirements of the church criteria, the child and/or their parent(s)/primary carer(s) would need to attend church at least twice a month for a period of not less than the previous six months. **The reference must confirm this.** It is essential that this letter must be received by the North Somerset Council School Admissions Team by 4.30 pm on 23rd October 2009 to be considered in the first round of allocations. Failure to supply such a letter will invalidate consideration of a pupil under those criteria.
12. The Local Authority, on behalf of the governing body, will hold a list of those applicants still seeking a place at the school, until the last day of term 1 in 2010. All applications will be ranked in line with the school's over-subscription criteria and allocations will be made in accordance with it. Priority will not be given on the basis simply of the date an application was added to the list. Children who are the subject of a direction by a Local Authority to admit or who are allocated a school in accordance with an In-Year Fair Access Protocol for school places, will take precedence over those on the waiting list.
13. i) Applications can be made online or on paper and should be submitted to:

North Somerset Council, Children and Young People's Services
School Admissions Team, Town Hall
Walliscote Grove Road, Weston super Mare, BS23 1UJ

Email: cyps.admissions@n-somerset.gov.uk
Website: www.n-somerset.gov.uk/admissions
Tel No: 01275 888 4078 Fax No: 01275 884 168

Applications must be received by the closing time and date specified in the North Somerset Local Authority Co-ordinated Admission Scheme in order to be considered in the first round of school place allocations.

ii) Applications received after the closing time and date will be treated as a late application and so will not be considered in the first round of allocations unless, for late applications received before the allocation of places are determined only, North Somerset Local Authority consider there is an extenuating reason for allowing them to be treated as if they had been received by the closing time and date. All other late applications will not be considered in the first round of allocations but will be considered, in accordance with the school's over-subscription criteria, in the next round of allocations if places are available.

14. 'Key' of terms used in the policy:

Authority = North Somerset Local Authority
Local Authority = North Somerset Local Authority

Appendix

Reference Form

To: The Governing Body of St Mark's VA Primary School
c/o North Somerset Council, School Admissions Team, North Somerset Council

Name of Church

I *can/cannot confirm that (name of child)
and/or their parent(s)/primary carer(s) (names)
have attended the above mentioned Church at least twice a month for a period of not less
than the previous six months.

I understand that my confirmation of this attendance satisfies the requirements of being a
practising member of a Church identified in criteria *d, e or f as stated in the Admissions
Policy 2010/2011 and that my confirmation satisfies the church aspect only of criterion b.

In addition to the above confirmation, to satisfy criterion b fully, it remains the responsibility
of the parent(s)/primary carer(s) to confirm on the application form if the child they are
applying for has a brother or sister on roll at St Mark's VA Primary School at the time of
admission.

Signed:

Dated:

*Position:

Minister/Vicar/Priest or Church Leader of equivalent status

* please circle as appropriate